

South Yorkshire Local Pension Board Work Programme

Terms of Reference Area	Jan	March	June	Oct	Author
<u>Board Arrangements</u>					
Board Work Programme	x	x	x	x	GR
Cycle of Board Meetings		x			GR
Board's Annual Report			x		MM/GR
LPB Budget Monitoring	x	x	x	x	BC
Minutes of Previous Meeting/Matters Arising	x	x	x	x	GR
Annual Review of Constitution & ToR			x		MM/GR
Learning & Development		x		x	MM/GR
<u>Administration</u>					
Employers Performance				x	JB
Pensions Administration Performance				x	JB
Review of Administration Strategy	x				JB
Pooling Update	x	x	x	x	Various
Annual Governance Statement & Accounts			x		MM/GR
Authority and Board Work Programmes				x	FB
SYP Annual Fund Meeting		x		x	JB
Employers Forum Survey		x			JB
Review of Annual Report & Accounts				x	GR
Treasury Management				x	TBC
Budget Monitoring			x		TBC
GDPR Update	x	x			JB
Breach Reporting Log			x	x	JB
Complaints and Compliments				x	JB
<u>Auditors</u>					
Internal Audit Update (incl. recommendations)			x		RW
Internal Audit Annual Report (by email)			x		RW
External Audit Annual Governance Report				x	KPMG
External Audit Annual Audit Letter	TBC				
<u>Risk Management</u>					
Annual Review of Risk Management				x	MM
Risk Register	x	x	x	x	MM
<u>Communications</u>					
Information on the SYPA Website				x	GR
Information provided on retirement, leaving etc.				x	GR